



Village of Jones Creek

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Jones Creek, TX 77541
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BEAUTIFICATION MEETING MINUTES FOR THE SPECIAL CALLED MEETING & WORKSHOP SESSION HELD ON MARCH 15, 2023, AT 12:00 PM.

1. CALL TO ORDER *12:00 PM*

2. INVOCATION AND PLEDGE OF ALLEGIANCE *Led by Regina Tidwell, pledge said by all.*

3. ROLL CALL OF MEMBERS *All members present.*

4. BUSINESS OF VISITORS

City Secretary, Brittney Fairchild went over her research into when signs were brought up in the past for raising funds, it was discussed in past meetings when AJ Jenkins was a part of the committee, to raise funds towards a new sign. It did not always specify if it was digital, but it was to be applied towards this goal. It was brought to the committee's attention on new prices and a new goal was set to raise funds towards this new goal for specifically a digital sign, Mrs. Galloway did come on board when this was brought up.

5. OLD BUSINESS

a. Consider approval or other action regarding the minutes of the regular committee meeting held on February 16, 2023. *City Secretary, Brittney Fairchild corrected the date to February 28, 2023, instead of February 16, 2023. Chairman, Nicole Hardesty mentioned that it was missing Tammy Butler, but the formatting just cut it off at print by mistake, we will present these minutes for approval at the next meeting.*

b. Discuss and consider Spring City Wide Clean up event to be held on April 29, 2023, details.
-Volunteers/SFA student incentive program update. *City Secretary updated via email from SFA Principal. If we provide a receipt that the student or employees were a part of the event, they will get their picture taken, a sonic drink or something along these lines for recognition for community involvement.*

-Historical Marker Cleaning/Training/Committee- *Mrs. Sloan mentioned that she did reach out to Mr. Jenkins and was waiting for a call from his wife Laura. She wants to get us registered with the National program. We need volunteers for this event. She was thinking couples could adopt a Historical Marker. Mrs. Hardesty asked for maybe a flyer or sign up and just push talking to people in person. 8 teams of 2 would be ideal. City Secretary, Brittney Fairchild mentioned talking to the Texas Historical Commission to reach out to as well. Keep sharing with the community about this. The cemetery will be where we focus this year since the Highway expansion has taken down other markers. Mrs. Sloan will create a price list for each marker. Cleaning and refinishing is a simple process and can be completed in the same day. The green historical markers need to be researched on how to maintain them in the future.*

-Take back information/recycling bins/recycling flyers- Mrs. Galloway went over how The Brazosport Noon Lions club will collect plastic bags, liners, and soft plastics. After so many pounds of plastic they turn it into a bench. We can request this donation to be given to Jones Creek. She was going to ask for a barrel to collect these items and put it up at city hall. At the event we can talk about this. The \$395.00 for the chemical takeback for residents will be presented to the council to cover costs, if it isn't approved, it will come back to us and be prepared to approve it out of Beautification funds. The electronics take back is on March 25, 2023, and this is available to Brazoria County Residents. Mrs. Galloway mentioned getting everything in writing before we just show up with items.

c. Discuss and consider Easter Bake Sale and any other upcoming events.

Easter Bake Sale-April 6, 2023- This is the Thursday before Good Friday and everyone will be getting out for Easter. Tammy Butler mentioned that We need to get the flyer out to ask for baked goods, pie day winners. We must reach out personally. Mrs. Sloan asked if we could get it on the phone call to residents. Mrs. Hardesty mentioned she would reach out to the Marshal about this. The main focus was to get everyone before work and school. Mrs. Tidwell mentioned setting up shifts for the event. If we need to set up prior to the event on Wednesday. Tammy- 9-11 am, Nicole- 7-9 am, Anna and Regina mentioned they would come at the beginning as well. Tammy asked if we needed to do prices again or a raffle? Mrs. Galloway discussed the raffle and getting gift cards for it. We could start this at the bake sale but would continue on to the City Wide Clean up. We can add more gifts and prizes as we get closer. Mrs. Galloway mentioned she has Texas Roadhouse and Specs gift card too.

Monthly Photo Booth -Updates Mrs. Galloway mentioned she could bring the backdrop for easter from the Easter Egg hunt. Mrs. Hardesty went over getting a Wi-Fi printer for instant prints. It is \$69, and then \$40-50 for 100 sheets. If we charge \$3 for a photo, we could move forward with the purchase to cover costs.

Animal Awareness Day-Updates Mrs. Hardesty listed the 20th for Animal Awareness Day, she is looking for details to finish up for this event but would get with City Secretary for this. Beautification would just have a booth or walk around and do a raffle and help in partnership with the SPCA to help. Mrs. Galloway asked if they could combine the paperwork to make it faster. A city employee must be present at this time too. We can create a resource goodie bag. Traci Stowers is wanting to do nail clippings for \$5 as well. Volunteers are appreciated and we can reach out to Brazosport, and SFA as well.

Animal Awareness Day – May 20, 2023, Free vaccinations & \$15 microchips, drive through at Stephen F. Austin for Cats & Dogs.

d. Discuss and consider financial delegation of funds in detail.

-Budget/projects/events- Mrs. Galloway expressed that she felt that if we separated what we currently have in place in detail. It would allow us to track projects and events more easily. The money donated would be set to only be available per project or event and whatever else remaining would be for general use as needed. She is asking for clarity on how the funds will be designated. An event would be a one-day thing, a project would be ongoing, and when we raise money, how will it be divided up. Mrs. Hardesty said that these should be on a case-by-case basis. Mrs. Tidwell asked if we could get a percentage from each event. 85% to the sign, 15% to Beautification general fund. Mrs. Anna Galloway made a motion to divide all future fundraising and admissible donations with 85% going

towards the sign and 15% going towards projects and events, 2nd Regina Tidwell, all in favor, motion carried.

6. NEW BUSINESS

- a. Discuss and consider Waste in Place Training for Keep Texas Beautiful/Grant Opportunity. *Regina Tidwell mentioned that we must have someone go to this event. It is one of the requirements for the grant, but if we can get the representative to teach us the curriculum that would be a great resource and partnership to move forward. Mrs. Galloway mentioned that we could reach out to rotary clubs and other Lions clubs in the area for sponsorships. Mrs. Hardesty also asked her to look into sponsors and to check with Keep Texas Beautiful to see if they offer any scholarship or sponsorship for this event as well. City Secretary, Brittney Fairchild brought up applying for the Chemical companies as well as local retail stores like HEB who offer community grants. Tammy Butler stated that she knows they do budget in the chemical plants so you much reach out before the end of the year for next year's funding. Regina Tidwell discussed costs \$425, or you could do individual events and pay per event.*
- b. Discuss and consider making book markers with important Beautification information to hand out. *Regina Tidwell discussed going to the Lake Jackson Library event. The book marker had seeds in it. She wanted to do that for Jones Creek and add all of our events. Mrs. Hardesty mentioned that she did something similar to her daughter's Bar mitzvah. We could possibly do a DIY event here for children.*
- c. **Workshop Session:** *Motion to approve to enter the workshop session was made by Anna Galloway, 2nd Tammy Butler, all in favor, motion carried.*
 1. Discuss and consider organizing, planning project tasks, and partnerships to meet requirements for the Governor's Community Achievement Award (GCAA) Grant Application. *Mrs. Galloway went over an Airtable program that would help guide and set tasks and duties up for tracking. This is in real time so every update would be seen by all those who have access to the program. Documents, information, and tracking for the event are needed when applying for the grant and it also keeps everything in one place instead. It allows the committee to communicate without having to call or email back and forth. This program could be used from your phone or computer. This would allow you to have this information on hand if asked for. She showed the committee the program on her computer. There are 7 areas of focus for this grant. She went over volunteer hours, tasks, budgets, deliverables, receipts, projects, documents for print, publications, representations. She started a base for the committee, but it can be changed. You click and play, you build out a task list and these tasks could go towards multiple areas of focus at once. The program is free at this point, but if we go up per users it does charge. The City Secretary would be Read only, but the committee members could edit, and update as needed. Members discussed working teams and how to delegate projects so it wouldn't be a quorum. We need to mention partnerships during community outreach. Discussion on projects to do more for flowerbeds. A seed and seedling exchange in partnership with the Farmer's Market. Mrs. Hardesty mentioned the Community Garden in Richwood, it's beautiful. It would be a great Idea to do this with the property next door. We can reach out to Kim with Richwood and see how they are able to maintain what they have. Mrs. Galloway mentioned that we can gather a list of approved projects so we can assign leads. Motion to leave the workshop by Tammy Butler, 2nd Regina Tidwell, all in favor, motion carried.*

- d. Discuss and consider action on items addressed in the Workshop Session. *Nicole Hardesty, the decisions will stand as the next action items. Tasks assigned that were agreed, projects of focus for the grant. Anna to modify and update the Airtable program based on these discussions as well.*
- 7. FUTURE AGENDA ITEMS** *We need to go over dates for a DIY so we can set it up for our Fall Clean Up Event. It was mentioned that this date to be on the next agenda for September 16, 2023. Prepared and ready to have a special called meeting if the Council does not approve the \$395.00. Do the flyer with Chemical take back flyer on Wednesday after the meeting if approved. Any discussion can be made through the City Secretary without breaking Quorum, it is recommended to take the training online for this as well. April 19, 2023, is the next scheduled meeting.*
- 8. ADJOURNMENT**
Motion to adjourn by Tammy Butler, 2nd Regina Tidwell, all in favor, motion carried.

CERTIFICATION

I hereby certify that the minutes of this Special Called Meeting & Workshop Session have been reviewed and are true.



Brittney Fairchild, City Secretary

NOTE: ITEMS WILL NOT NESSARILY BE DISCUSS. AND ACTED ON IN THE . ER THEY APPEAR ON THE AGENDA. THE BOARD OF ALDERMAN, AT ITS DISCRETION, MAY DISCUSS AND TAKE ACTION ON ANY OR ALL OF THE ITEMS LISTED IN A DIFFERENT ORDER IF A MAJORITY OF THE BOARD SO DETERMINES.

This notice is being posted pursuant to the Texas Open Meeting Act. (Chapter 551, Government Code). In compliance with the American with Disabilities Act, on request the Village of Jones Creek will provide for reasonable accommodations for persons attending meetings of its Board of Aldermen. Request for such accommodations or for interpreter services should be received 48 hours prior to any meeting. Please contact the Village Secretary's office at 979-233-2700 to request such accommodations.