



Village of Jones Creek

7207 Stephen F. Austin
Jones Creek, TX 77541
(979)233-2700

REGULAR MEETING NOTICE

Take notice that the Beautification Committee of the Village of Jones Creek, Texas will hold a Regular Called meeting on Tuesday, June 8th, 2021 at the Village Hall located at 7207 Stephen F. Austin Road, within the incorporated limits of said Village beginning at 6:30 p.m. Any person may participate and address the Committee by either:

Join the meeting on Zoom: <https://zoom.us/j/9792331826>

Or dial the following toll free numbers and enter the Meeting ID: 979 233 1826 and #:

+1 346 248 7799 US (Houston); +1 253 215 8782 US; or +1 301 715 8592 US

This written notice, the meeting agenda, and the agenda packet, are posted online at <http://www.villageofjonescreektexas.com>

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request. The matters to be discussed and acted on at the meeting are:

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF MEMBERS**
4. **BUSINESS OF VISITORS** (limited to five minutes per person)

Members of the public may request permission to address the Board. Specific factual information or a recitation of existing policy may be furnished in response to an inquiry made by a member of the general public but any deliberation, discussion, or decision with respect to any subject about which the inquiry was made shall be limited to a proposal to place such subject on the agenda for a subsequent meeting for which notice is provided in compliance with the Texas Open Meetings.

5. **OLD BUSINESS**

- a. Consider approval or other action regarding the minutes of the regular committee meeting held March 29th, 2021.
- b. Discuss and Consider financial statement.



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SPECIAL CALLED MEETING

Take notice that the Beautification Committee of the Village of Jones Creek, Texas held a Special Called meeting on Monday, March 29th, 2021 at the Village Hall located at 7207 Stephen F. Austin Road, within the incorporated limits of said Village beginning at 6:30 p.m., THERE WAS NO PUBLIC ACCESS TO THE CITY HALL FOR THE MEETING in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and to slow the spread of the Coronavirus (COVID-19). Instead, the Committee conducted the meeting by telephonic conference in accordance with the order of the Office of the Governor issued March 16, 2020. Any person could participate and address the Committee by either:

Join the meeting on Zoom: <https://zoom.us/j/98872308273>

Or dial the following toll free numbers and enter the Meeting ID: 988 7230 8273 and #:

+1 346 248 7799 US (Houston); +1 253 215 8782 US; or +1 301 715 8592 US

This written notice, the meeting agenda, and the agenda packet, were posted online at <http://www.villageofjonescreektexas.com>

The public was permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request. The matters to be discussed and acted on at the meeting were:

1. **CALL TO ORDER** *The Village of Jones Creek Beautification Committee held a special called meeting on Monday, March 29th, 2021 and the meeting was called to order at 5:30 p.m. by Chairwoman Nicole Hardesty*
2. **INVOCATION AND PLEDGE OF ALLEGIANCE** *The invocation was given by Mr. AJ Jinkins and the pledge was said by all.*
3. **ROLL CALL OF MEMBERS** *The following members were present: Nicole Hardesty, Debbie Williamson, Regina Tidwell, and AJ Jinkins. Mrs. Tammy Butler was absent.*
4. **BUSINESS OF VISITORS** *There was no business of visitors.*
5. **OLD BUSINESS**

- a. Consider approval or other action regarding the minutes of the regular committee meeting held January 26th, 2021. *Mr. AJ Jinkins made a motion to approve the minutes as presented for January 26th, 2021 with a second from Mrs. Regina Tidwell. All members were in favor and motion carried.*
- b. Discuss and Consider Bake Sale Fundraiser on April 1st, 2021. *The committee discussed details and preparation for the Bake Sale fundraiser on April 1st, 2021. No action was taken at this time.*

6. NEW BUSINESS

7. FUTURE AGENDA ITEMS *Mrs. Nicole Hardesty expressed her desire to continue discussion regarding a permanent food donation box.*

8. ADJOURNMENT *A motion was made by Mrs. Debbie Williamson and seconded by Mr. AJ Jinkins to adjourn the meeting at 5:45 p.m., all members were in favor, motion passed*

Nicole Hardesty, Chairwoman

ATTEST:

Kimberly Morris, City Secretary/Administrator

Provisional Affiliate

CHECKLIST



Keep Texas Beautiful

The Provisional Affiliate Checklist is the final step to the Keep Texas Beautiful (KTB) affiliation process. In order to become an Official Keep Texas Beautiful Affiliate, please complete each step below and submit an electronic copy to KTB. Please note that the Intro to KTB Training and Affiliate Application must be complete **before** submitting the Provisional Affiliate Checklist.

Affiliate Name: Keep Jones Creek Beautification

Primary Contact: _____

Phone: _____ Email: _____

It is important to review the KTB Affiliate Handbook provided to you before starting on the Provisional Affiliate Checklist. You can then use it as a reference for each step below.

- Determine organizational structure and board membership**
Create a structure that will enable you to be most effective (Section: Organizing Locally)
Date Completed: 9/27/19
- Prepare mission statement**
Should be descriptive but brief. You may use the KTB mission statement as an example (Section: Organizing Locally).
Date Completed: 1/26/21
- Prepare bylaws, organization guidelines, or an ordinance/resolution**
Key part in developing a sustainable organization (Section: Organizing Locally). Samples are provided in the Appendix and KTB can also help provide additional resources and examples.
Date Completed: 9/27/19
- Get the facts about your community**
This includes windshield surveys, community meetings and evaluations (samples included in Appendix).
Date Completed: _____
- Establish a budget**
This may be in-kind (sample budget included in Sections: Funding, Appendix).
Date Completed: _____
- Develop an annual strategic plan for the first year of affiliation**
Use mission to determine strengths and opportunities, set goals and develop a plan of action (Section: Planning for Success).
Date Completed: _____
- Create a list of community/volunteer organizations and local media**
Be sure to include information for any groups or potential partners that may be able to assist you. The types of groups and media organizations will be unique to your specific community.
Date Completed: _____

Please submit this checklist along with copies of each supporting document to Keep Texas Beautiful via email at programs@ktb.org.

Community Improvement Checklist

Community: _____

Contact: _____ Date: _____

Mark the applicable answer to each question with a "no" answer indicating a need for improvement. Blank lines in each section allow you to add specific questions of concern for your affiliate.

General	Yes	No
Do the entrances to the community create a favorable impression to visitors?		
Are the areas along the entrances free from objectionable views such as dilapidated structures, junk cars, dead trees, fences down, etc.?		
Is the general appearance of the city neat and clean?		
Would a visitor be attracted to become a resident or business owner in the community?		
Streets/Sidewalks	Yes	No
Overall, are the streets free of litter and debris?		
Residential streets		
Downtown streets		
Business areas		
Overall, are the sidewalks free of litter and debris?		
Residential sidewalks		
Downtown sidewalks		
Business sidewalks		
Are sidewalks smooth and free from hazards?		
Parks, Playgrounds, Tourist Spots	Yes	No
Are the parks maintained in a neat condition?		
Are the trees in the parks in healthy condition without dead limbs or disease?		
Are buildings painted and in good repair?		
Is equipment painted and in good repair?		
Schools and Church Grounds	Yes	No
Is the landscaping at schools adequate?		
Is the landscaping at schools well-maintained?		
Does the maintenance at churches set a good example for the community?		

Are youth involved in planting and maintenance of the school grounds?		
Business Areas	Yes	No
Are the buildings well-maintained and painted?		
Are the windows clean?		
Is the area behind the buildings free of trash and debris?		
Is equipment and merchandise displayed in an orderly manner or screened from public view by a fence or other means?		
Cemeteries	Yes	No
Are the cemeteries well-maintained?		
Is the fence surrounding the cemetery in good condition and free of debris?		
Do the cemeteries have an adequate number of healthy trees?		
Homes/Neighborhoods	Yes	No
Are the homes in good condition and painted?		
Are the yards well-maintained?		
Are yards free from trash and debris?		
Are there junked cars parked in driveways or otherwise visible from public streets?		
Vacant Lots	Yes	No
Are vacant lots in business areas clean and free of weeds?		
Are vacant lots in business area maintained with no stacks of debris and/or junked vehicles?		
Are residential vacant lots mowed?		
Are residential vacant lots free of construction debris and other trash?		
Disposal Areas	Yes	No
Are dumpsters screened from public streets?		
Are dumpster areas clean and free of stacked debris?		
Do business areas have defined disposal areas?		
Are residential alleys or disposal areas defined?		
Are business areas around disposal sites clean and free of debris?		
Are recycling areas clearly defined from waste disposal areas?		

Community Windshield Survey

Based on the Keep America Beautiful Litter Index and Litter/Solid Waste Evaluation, volunteers will review areas in the community for overall litter conditions. An average is determined for each site based on 3-9 volunteer scores. The group should travel together so they are viewing the area under the same conditions.

Rank each site based on:

- Excellent - no litter or minimal litter
- Good - small amount of litter that could be collected by one person
- Fair - litter that would require an organized clean up
- Poor - heavy litter that would require heavy equipment or a large scale cleanup for the area

Business Area:

Location	Excellent	Good	Fair	Poor
Streets				
Sidewalks				
Vacant lots				
Driveways				
Parking lots				
Yards				
Alleys				
Loading docks				

Are trash receptacles: Adequate Inadequate Covered Overflowing

Are dumpsters: Screened from public streets Visible to public streets Clean Overflowing

Comments: _____

Park Area:

Location	Excellent	Good	Fair	Poor
Sidewalks around site				
Sidewalks within site				
Picnic Areas				
Playgrounds				
Parking lots				
Planted Areas				
Open Areas				

Are trash receptacles: Adequate Inadequate Covered Overflowing

Comments: _____

Residential Area:

Location	Excellent	Good	Fair	Poor
Streets				
Sidewalks				
Vacant lots				
Driveways				
Parking lots				
Yards				
Alleys				

Are trash receptacles: Adequate Inadequate Covered Overflowing

Are dumpsters: Screened from public streets Visible to public streets Clean Overflowing

Are disposal areas: Clean Littered

Comments: _____

School Area:

Location	Excellent	Good	Fair	Poor
Street				
Sidewalks				
Entrances				
Driveways				
Parking lots				
Yards				
Playgrounds				
Loading docks				

Are trash receptacles: Adequate Inadequate Covered Overflowing

Are dumpsters: Screened from public streets Visible to public streets Clean Overflowing

Comments: _____

Shopping Center Area:

Location	Excellent	Good	Fair	Poor
Streets				
Sidewalks				
Planted areas				
Driveways				
Parking lots				
Alleys/Disposal Area				
Loading docks				

Are trash receptacles: Adequate Inadequate Covered Overflowing

Are dumpsters: Screened from public streets Visible to public streets Clean Overflowing

Comments: _____

Beach/Waterway Area:

Location	Excellent	Good	Fair	Poor
Access roads				
Sidewalks/Paths				
Picnic Areas				
Parking lots				
Playgrounds				
Waterline				

Are trash receptacles: Adequate Inadequate Covered Overflowing

Are dumpsters: Screened from public streets Visible to public streets Clean Overflowing

Comments: _____

Right-of-ways (curb to front yard)

From/To: _____

Source of Litter	Percentage
Improper waste putouts/set-outs	
Nearby food establishments	
Illegal dumping	
Motorists	
Pedestrians	
Uncovered vehicle	
Other:	

Are trash receptacles: Adequate Inadequate Covered Overflowing

Comments: _____

Streets (in street or on pavement)

From/To: _____

Source of Litter	Percentage
Improper waste putouts/set-outs	
Nearby food establishments	
Illegal dumping	
Motorists	
Pedestrians	
Uncovered vehicle	
Other:	

Are trash receptacles: Adequate Inadequate Covered Overflowing

Comments: _____

Railroad Area

From/To: _____

Source of Litter	Percentage
Improper waste putouts/set-outs	
Nearby food establishments	
Illegal dumping	
Motorists	
Pedestrians	
Uncovered vehicle	
Other:	

Are trash receptacles: Adequate Inadequate Covered Overflowing

Comments: _____

