

Village of Jones Creek

7207 Stephen F. Austin
Jones Creek, TX 77541
(979)233-2700

CITY COUNCIL REGULAR MEETING AGENDA MINUTES

The Board of Alderman of the Village of Jones Creek, Texas held a Regular Council Meeting on January 17, 2023 at the Village Hall located at 7207 Stephen F. Austin Road, beginning at 6:30p.m. Members of the public were able to attend the meeting in person and via teleconference.

Join the meeting on Zoom: <https://zoom.us/j/9792331826>

Or dial the following toll free numbers and enter the Meeting ID: 979 233 1826; and #:

+1 346 248 7799 US (Houston); +1 253 215 8782 US; or +1 301 715 8592 US

This written notice and the meeting agenda, is posted online at <http://www.villageofjonescreektexas.com>. The public was permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the telephonic meeting will be available to the public in accordance with the Open Meetings Act upon written request. The matters discussed and to be acted on at the meeting are follows:

1. **CALL TO ORDER** 6:00pm
2. **INVOCATION AND PLEDGE OF ALLEGIANCE** Led by Judge Beverly Widner, Pledge said by all.
3. **ROLL CALL OF MEMBERS** David Galloway; on Zoom. Mayor, Terry Jeffers, Alderwoman, Nicole Hardesty, Alderman, AJ Jenkins, Glenn Jordan, Corey Thomas, All Present.
4. **BUSINESS OF VISITORS**
None.
5. **OLD BUSINESS**
 - a. Discuss and approve the minutes of the Regular Council Meeting held on December 20, 2022. Alderwoman, Nicole Hardesty, Motioned to accept the minutes of the Regular

Council meeting from December 20, 2022, 2nd Alderman, Corey Thomas, all in favor, motion carried.

- b. Discuss and consider action on financial and monthly reports from all departments. Alderwoman, Nicole Hardesty asked where we were with our finances with the CPA, City Secretary. Brittney Fairchild confirmed a list had been given to her from the auditor and she has collected most of this list, and will need confirmed balance sheets. She has been in contact with the CPA but it has been limited and from her understanding they will be working backwards as she works forward. Alderwoman, Nicole Hardesty motioned to accept the financial reports. 2nd Alderman, AJ Jinkins, all in favor, motion carried.
- c. Discuss and consider action on drainage improvement projects and updates from Drainage Liaison Corey Thomas. Mr. Thomas discussed the driveways that were currently approved funding to fix on E. SFA. Mrs. Fairchild made everyone aware that the culverts would be delivered on Thursday. Mr. Glenn Jordan asked about separation driveway pictures on Climber. Mr. Thomas asked to start at the first 3 driveways starting at HWY 36 and to submit them to county for the Interlocal. He would get the addresses to Mrs. Fairchild to proceed. Then they would finish the remaining in another work order. Alderwoman, Nicole Hardesty asked that small details be talked about in drainage committee meetings instead of in this meeting, and they give us a report. Mr. Thomas went on to mention that we approved the funding but does need an approval to submit the work order to county. 6 remaining driveways but only submit 3 at this time as consideration to county. Mr. Thomas motioned to start with the west side 3 driveways moving east to submit for the Interlocal with the County, 2nd Alderman, Glenn Jordan, all in favor, motion carried. Mrs. Fairchild mentioned that she spoke with Mr. Hoffman about a blanket Interlocal with the drainage district and they preferred to have us send a list of properties to include. He was going to check Mr. Smircics property about the ditch.
- d. Discuss and consider action on updates for ARPA Funds.
- **Report-** Discussion about the payroll and remaining ARPA Funds.
 - **New Maintenance Vehicle Purchase-** Discussion on a surplus lot program from the State for low cost, bulk purchases. Minimum of 2 years is required upon purchase. Municibid will also help with cost to go towards a vehicle as well if our vehicles sell. Alderwoman, Nicole Hardesty, motioned to approve no more than \$5000.00 for a vehicle, 2nd Alderman, AJ Jinkins, all in favor, motion carried.
 - **iPad(s)to attach to service plan-** Ms. Fairchild related this to the maintenance program for requests and tracking on.
 - **maintenance program \$1080/year-** Ms. Fairchild went over the program for requests instead of pen and paper. Quick response for tracking requests and follow ups in one system upgrading technology. Currently using personal cell phones for work.
 - Ms. Fairchild went over the attachment to cut and trim up to 3in thick. It's similar to a hedge trimmer, it would cut trees, weeds, in deep ditches in slopes. At this time our equipment does not allow us to reach into the ditches and costs of us paying tree trimming would be removed. It is at a cost of \$15,500.00.

- e. Discuss and consider upcoming and past events.
*Pie Day- January 29, 2023-First Baptist Church
Entries 8-10AM, Judging 11-12pm, come back to eat at 12pm.
Chief Deputy New has taken this event on at this time.*
- f. Updates on The Village of Jones Creek seeking applicants for Front Desk Clerk.
City Secretary, Brittney Fairchild let everyone know that there are 2 applicants who were at the meeting.
- g. Executive Session: Alderwoman, Nicole Hardesty motioned to go into executive session to discuss, 2nd Alderman, Corey Thomas, all in favor, motion carried. Each applicant was asked to enter executive session, followed by the City Secretary, Brittney Fairchild.

Sec. 551.074. PERSONNEL MATTERS;

(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; Front Desk Clerk

- h. Discuss and Consider Past & Future Grant applications.
- FEMA Grant- Live Oak. *Discussion on extension from FEMA (\$66,000 plus city match-\$22,000.00), the roads is listed on our annual road plan and we do have funds available but the cost has gone up. We need to move forward on this project with approval.*
 - TxDot City Sidewalks grant (Stephen F. Austin, Primrose, & Bluebonnet) Hwy 36 Sidewalk possibility. *TxDot has a meeting tomorrow and have pushed for approval. Upon there meeting we will follow up how to move forward with this grant and approval. This is a 2 year grant, and this can be a continuous application. Hwy 36 would allow us to attach business, school, commercial areas. TxDox has confirmed this is a 100% covered project. TxDot will get back with us after their meeting for a determination if this can work. We will need a special call meeting to discuss what has been decided in the TxDot meeting. Motion to approve the sidewalks grant on Hwy 36 by Alderwoman, Nicole Hardesty, 2nd Alderman, Corey Thomas, all in favor, motion carried.*
 - Texas Parks & Wildlife Small Community & Local Park Grants- City Park upgrades & Recreation Center/Gym. (Grant Works/CDBG-MIT) *We are waiting on grant works for more details and application dates. We do have plans for a recreation center to submit if needed from a vendor for a preliminary application.*
 - CDBG-MIT Grant options- New Water System, Streets & Drainage, Additional requests or suggestions. *Mr. Mercer has submitted his details for this project at an estimated 11 million. This would be in 2 phases, but does not include buying out the available water system, Trent Water works. This is just for the preliminary application and we will be able to go out for quotes if approved. All council agreed that the New water system is priority in our village. The water source to CR304 would be enough to tie in at a later date. This plan would allow a 2 source water system as well. This is a grant. The detailed application will not be due until June. The County will still have a meeting for this approval and we will hear from them. Mayor, Terry Jeffers mentioned that we need to*

send out a survey to residents for income groups and if they are interested in having city water. The last time, details were not communicated and homeowners were not for this. Alderwoman, Nicole Hardesty motion to table this until the special called meeting, 2nd Alderman, AJ Jinkins, all in favor, motion carried.

- i. Discuss and Consider leasing city property located at Hwy 36, LEGAL DESCRIPTION HERVEY #1 (A0020 S F AUSTIN DIV 18), LOT 7A1-10C-10C1, VILLAGE OF JONES CREEK, ACRES 2.0556 to Rick Swango. Mr. Swango went over a few things and wanted to get more information before moving forward. Alderman, Glenn Jordan, motion to table this until our next meeting, 2nd Alderwoman, Nicole Hardesty, all in favor, motion carried.*
- j. Discuss information regarding drainage concerns in the Village of Jones Creek & ETJ pertaining to Tank Farms; U.S. Army Corps of Engineers follow up. Mr. Art Pertile, City Attorney let City Secretary, Brittney Fairchild to continuously email and call. Letters get lost in the mail. Our main focus should be drainage not what's going in the place in our ETJ. He also wants to have County, Drainage District, and Texas Parks & Wildlife at all meetings so we can keep on them until we get a response. Letters from the Army Corp. did come in the mail. February 2, 2023.*
- k. Discuss information regarding Stephen F. Austin Driveways to be asphalted; BIRD Alderwoman, Nicole Hardesty mentioned she spoke to Mr. Massey and also Rebecca Kelly about getting this approved. We can get the invoices to them about culverts and materials as well. Checks could be paid directly to the Village of Jones Creek for all of it. The City Secretary would get these details ready to submit.*

6. NEW BUSINESS

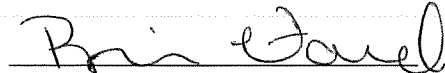
- a. Discuss and consider approval for Interlocal agreement final pricing from County. Discussion on pricing from county and available funds, priority for roads on road plan. Smith St. has available funding. Live Oak funding can be combined with FEMA Funding and match with left over from Smith Rd costs. Frontier, Live Oak, (\$75,000.00) and E. Stephen F. Austin. Smith funds are available but will have a remainder that we can put towards other roads. (Approx. \$35,000.00) Put in a work order for priority roads. This is for full reconstruction of the roads. Corey Thomas, Motion to approve the final pricing from county. 2nd Alderman, AJ Jinkins, all in favor, motion carried.*
- b. Discuss and consider information on Subdivision ordinance 406 regarding Subdivisions in the Village of Jones Creek and ETJ. Ms. Fairchild let everyone know that the county is the contact for this area. Mr. Pertile is looking into what can be changed so that the city can benefit from new subdivisions in some way. Especially if we can tie into these with a new water system.*

7. ADJOURNMENT

Alderwoman Nicole Hardesty, motion to adjourn, 2nd Alderman, Corey Thomas, all in favor, motion carried.

CERTIFICATION

I hereby certify that the minutes of this meeting are true and accurate.


Brittney Fairchild, City Secretary

NOTE: ITEMS WILL NOT NECESSARILY BE DISCUSSED AND ACTED ON IN THE ORDER THEY APPEAR ON THE AGENDA. THE BOARD OF ALDERMAN, AT ITS DISCRETION, MAY DISCUSS AND TAKE ACTION ON ANY OR ALL OF THE ITEMS LISTED IN A DIFFERENT ORDER IF A MAJORITY OF THE BOARD SO DETERMINES.

This notice is being posted pursuant to the Texas Open Meeting Act. (Chapter 551, Government Code). In compliance with the American with Disabilities Act, on request the Village of Jones Creek will provide for reasonable accommodations for persons attending meetings of its Board of Aldermen. Request for such accommodations or for interpreter services should be received 48 hours prior to any meeting. Please contact the Village Secretary's office at 979-233-2700 to request such accommodations.