



Village of Jones Creek

7207 Stephen F. Austin
Jones Creek, TX 77541
(979) 233-2700

CITY COUNCIL SPECIAL CALLED MEETING MINUTES FOR THE MEETING HELD ON APRIL 4, 2023 AT 6:30 PM.

1. **CALL TO ORDER** *6:30PM*
2. **INVOCATION** *Led by Alderman Corey Thomas, Pledge said by all.*
3. **ROLL CALL OF MEMBERS** *All members present.*
4. **COMMUNICATION OF VISITORS** *None.*
5. **NEW BUSINESS**
 - a. **Executive Session**-*Alderman Corey Thomas motioned to go into Executive Session, 2nd Alderman, Glenn Jordan, all in favor, motion carried. Alderman, Corey Thomas asked for Marshal William Tidwell join them in executive session. Mayor, Terry Jeffers asked City Secretary, Brittney Fairchild to join them in the executive session. Alderman Glenn Jordan motioned to reconvene, 2nd Alderwoman Nicole Hardesty, all in favor, motion carried.*
 - b. **Discuss and consider taking action on items discussed in Executive session.**
Alderman David Galloway motioned to accept the letter of resignation from the City Secretary, 2nd Alderwoman Nicole Hardesty, all in favor, motion carried. Alderwoman Nicole Hardesty added that the City Secretary would be staying on for 30 days.
 - c. **Discuss and consider Budget and Financials.** *Mayor Jeffers mentioned that the CPA does have everything needed to move forward. Alderwoman Hardesty agreed and noted that it would be a significant amount of money per month to correct almost 2 years of bookkeeping. A 6-month process at \$5000.00 a month would be \$30,000.00. Alderman Galloway stated that in January there was a city council meeting that identified there was an issue with QuickBooks, at this time they looked at multiple CPAs/Firms to go ahead and provide a number for what it would cost to work on our books. We (Council) ended up selecting Green & McElreath and the city decided to move forward with them with a letter of engagement. They looked at our books and said the books were in such a shape that they must go back to a known point and rebuild from there. This is the reason for the cost per month. Dealing with Grants, and different cost codes and areas would allow us to fall within the guidelines for our audit and the state. They gave a number which was for the 2 years and it was a pretty large number. A lot of money does not need to be put upfront but they have to come to some determination of how much we can approve at this point in time and not to*

exceed. He recommended 6 months would put a mark as not to exceed for \$30,000.00. This would begin from when the past City Secretary left. They do expect this to move quickly as they get into the books. When you start to know where items go, it gets easier. So, after 6 months, with them being at an expert level of bookkeeping this should move fairly quickly. Alderwoman Hardesty mentioned having the books in order will allow the city to proceed with their audits as well. Alderman Galloway motioned to a lot \$30,000.00 to Green & McElreath for the QuickBooks accounting rebuild, Not to exceed \$30,000.00 for the first 6 months added by Alderwoman, Hardesty, 2nd Alderman Thomas, all in favor, motion carried.


- d. Discuss and consider maintenance vehicle repairs and putting vehicles up for bid.** *City Secretary, Brittney Fairchild mentioned that Perez Mechanic Shop in Jones Creek checked out the vehicle and said it had a great motor. They did estimate a cost of \$450.00 for labor and parts. They do believe it is just the water pump and not the head gaskets but they will need to get it taken a part before they can confirm. They started the vehicle up and let us know that it had a lot of life left in it. The original estimate was from the previous mechanic shop Swango Tire & Auto. Marshal William Tidwell mentioned that he did go to San Antonio to the Surplus store and the vehicle were not in decent shape. He thinks this is well worth the cost to see if we can fix the vehicle as we do not have any available for use for our Maintenance Department. Alderwoman, Hardesty motioned that we spend no more than \$500.00 to fix Williams old truck (Maintenance), 2nd Alderman, AJ Jenkins, all in favor, motion carried.*

6. ADJOURNMENT

Alderman Thomas motioned to adjourn, 2nd Alderwoman Hardesty, all in favor, motion carried.

CERTIFICATION

I hereby certify that the minutes of this Special Called Meeting have been reviewed and are true.



Brittney Fairchild, City Secretary

NOTE: ITEMS WILL NOT NESSARILY BE DISCUSS. AND ACTED ON IN THE . ER THEY APPEAR ON THE AGENDA. THE BOARD OF ALDERMAN, AT ITS DISCRETION, MAY DISCUSS AND TAKE ACTION ON ANY OR ALL OF THE ITEMS LISTED IN A DIFFERENT ORDER IF A MAJORITY OF THE BOARD SO DETERMINES.

This notice is being posted pursuant to the Texas Open Meeting Act. (Chapter 551, Government Code). In compliance with the American with Disabilities Act, on request the Village of Jones Creek will provide for reasonable accommodations for persons attending meetings of its Board of Aldermen. Request for such accommodations or for interpreter services should be received 48 hours prior to any meeting. Please contact the Village Secretary's office at 979-233-2700 to request such accommodations.