**BRAZORIA COUNTY**

**CDBG-MIT APPLICATION**

Date: \_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City/State/Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DUNS#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Federal ID #: \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_ \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-Mail: \_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

Project Name/Title: \_

1. **Please provide a narrative description of your proposed project.** Include detailed project information such as the location of the proposed project (e.g. street or address), type of existing materials, proposed type of materials to be installed, proposed equipment to be purchased, etc. *(Please make sure you have the existing materials and proposed materials to be used on the project).*
2. **Please indicate the reason or need for the proposed project.** (Example, a 2”water main needs to be replaced with a 6” water main in order to provide adequate fire protection, eliminate infiltration/inflow into sewer main, wastewater treatment plant improvements as mandated under an enforcement order for TNRCC, etc.)
3. **Will the acquisition of any land (e.g., rights of way, easement, lot, etc.) be needed for the proposed project? If yes**, specify what acquisition is needed along with its location. **If no**, please indicate this.

No

1. **Who will perform the work? Please check one of the following:**

 Private Contractor County City Labor Not Applicable

1. **Will any of the grant funds be used to pay for engineering services?**  Yes No

Note: If yes, then the City will be required to follow procurement procedures for hiring engineering services*.*

1. **Did your organization expend more than $750,000.00 in federal funds during the last fiscal year?** Yes No

1. **Please provide a cost estimate for the proposed project or attach cost estimate. Please make sure you include the linear feet and/or size of piping being** used (for example, 143 linear feet of sidewalk/road/waterline, etc)**.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item/Description** | **Units** | **Unit Measure** | **Unit Cost** | **Total Cost** |
|  |  |  |  | $  |
|  |  |  |  | $  |
|  |  |  |  | $  |
|  |  |  |  | $  |
|  |  |  |  | $  |
|  |  |  |  | $  |
|  |  |  |  | $  |
|  |  |  |  | $ |
|  |  |  |  | $ |
|  |  |  |  | $ |
|  |  |  |  | $ |
| **TOTAL** | $  |

1. **A map must be attached identifying the proposed project location and indicating its service area.**
2. **Leverage amount** (total project costs & where the other funds will come from) Example - CDBG funds; other funding source; total project costs)

**Please return the following with your application:**

□ Proof of Equal Opportunity (Personnel Policy)

□ Most current Fair Housing- proclamation, advertisement, publishers affidavit

□ Excessive Force Policy

□ Current Fidelity Bond (employee dishonesty insurance)

□ Current Audit Report

□ Income Survey

CDBG-MIT funds\_$ \_

 OTHER:\_\_\_\_\_\_ \_$ \_\_\_

 OTHER:\_\_\_\_\_\_ \_$ \_\_\_

 OTHER:\_\_\_\_\_\_ \_$ \_\_\_

 Total Project \_$ \_\_\_

Prepared by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Approved By: \_ \_\_\_

Print Name: \_ \_\_\_ Print Name: \_ \_\_\_

Title: \_ Title: \_ \_\_\_