



Village of Jones Creek

7207 Stephen F. Austin
Jones Creek, TX 77541
Phone: (979) 233-2700
Fax: (979) 233-3712

CITY MAINTENANCE REQUEST

Date of Request: _____

Building/Location: _____

Name of Person Making Request: _____

Priority Level: (circle one) High Medium Low

(High: As soon as possible; 1-2 days)

(Medium: When time permits; up to 5 days)

(Low: When time permits; up to 10 days)

Requested Maintenance:

To be completed by Maintenance Department Only:

Check/Repaired By: _____

Date: _____