



Submittal Guidelines for Pools and Spas

Do I need a permit for a pool or spa? In-ground pools and spas, and permanent above ground pools and spas are required to have a permit. All pools and spas are required to have secured fencing and/or a ladder that locks or can be removed when pool is not in use or attended.

Do I need a permit for an above ground pool bought at a department store? A permit for temporary above ground pools are not required to be permitted unless the homeowner or installer will be running new electrical or plumbing. All above ground pools are required to have secured fencing and/or a ladder that locks or can be removed when pool is not in use or attended.

The Village of Jones Creek has adopted the 2009 International Building, Residential, Plumbing, Mechanical, Fuel/Gas and Energy Conservation Codes and the 2008 National Electrical Codes.

Provide two (2) copies of all documents: one (1) for City Retention and one (1) for contractor

Required Documents to be submitted:

- Application
- Site Plan – See Example “Site Plan”
- Pool Detail

Application

The image shows a screenshot of the 'Residential Permit Application' form from the Village of Jones Creek. The form includes fields for applicant information, project details, and a section for 'Permit Information' with checkboxes for various permit types. At the bottom, there is a section for 'Permit Fee' and 'Permit Term'.

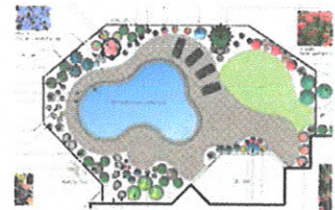
Site Plan

Site Plan should provide the following information

- 1. North Arrow
- 2. Address (Include lot number) Block Number
- 3. Scale (1" = 10', 1/4" = 10', 1/8" = 10', 1/16" = 10') Please use either an Engineer or Architectural scale only. Non-standard scales are not acceptable for permits 1" = 10' or 1/4" = 10'
- 4. Parcel Property Dimensions of all sides
- 5. Show setbacks dimensions for all structures from property line and distance between buildings
- 6. Label all structures (i.e. Residence, Barn, Detached Garage, Storage Shed, etc.)
- 7. Indicate driveway access to property showing drive cover and/or other access methods
- 8. Driveways must be labeled 'Driveway' or 'DWP'
- 9. Show Easements, Egress, Egress easements, public utility easements, etc.
- 10. Name, location of all structures, fencing and site

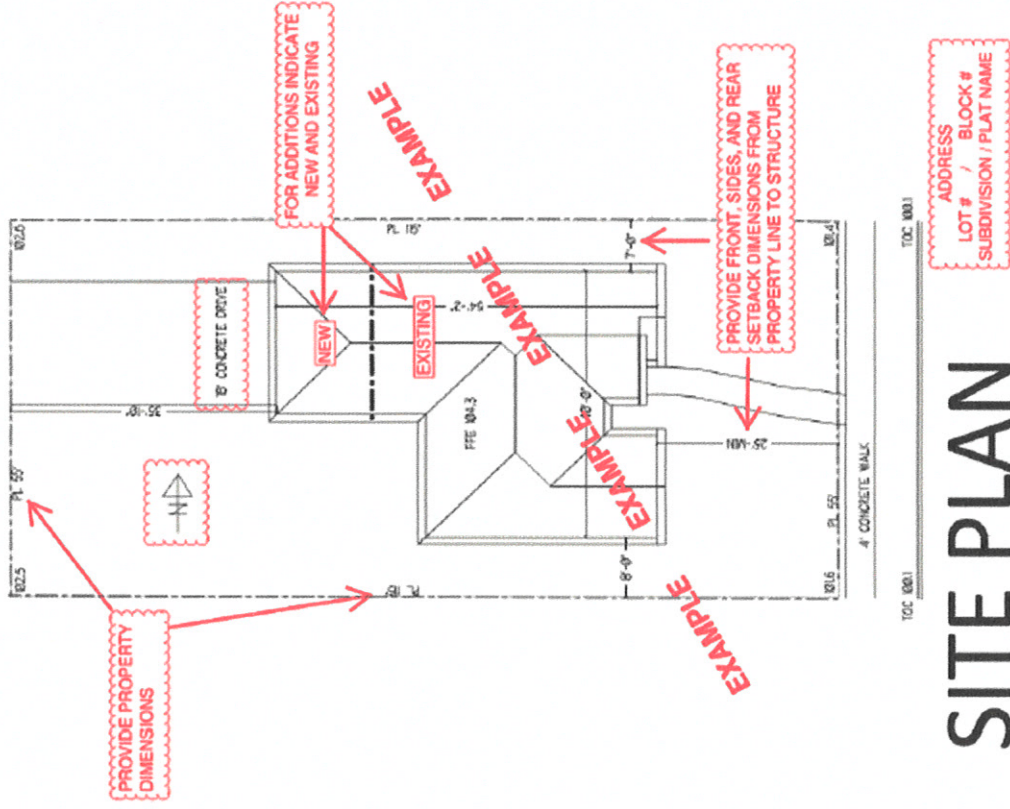


Pool Detail



Site Plan should provide the following information

- North Arrow
- Address / Subdivision / Lot Number / Block Number
- Scale: i.e. 1" = 10' / 1" = 20' / 1" = 30' Please use either an Engineer or Architectural scale only. Nonstandard scales are not acceptable for example 1" = 26.5 or 1" = 16'
- Parcel / Property Dimensions all sides.
- Show setback dimensions to all structures from property line and distances between buildings .
- Label all structures i.e. Residence, Barn, Detached Garage, Storage Shed, etc.
- Dedicated driveway access to property showing street name and or alley where applicable.
- Driveway must be labeled Driveway or "DW"
- Show Easements (ingress / egress easements, public utility easements, etc.
- Square footage of all structures / existing and new



SITE PLAN



Village of Jones Creek

Phone: (979) 233-2700

Fax: (979) 230-0606

7207 Stephen F. Austin

Jones Creek, TX 77541

Residential Permit Application

Building Permit Number: _____ Valuation: _____

Project Address: _____ Zoning District: _____

Lot: _____ Block: _____ Subdivision: _____

Project Description: NEW SFR SFR REMODEL/ADDITION SPECIFY OTHER: _____
 PLUMBING MECHANICAL ELECTRICAL DEMO
 ACCESSORY BUILDING LAWN IRRIGATION **SWIMMING POOL** FENCE

Description of Work:

Area Square Feet: _____ Covered Porch: _____ **Total:** _____ Number of stories: _____
 Living: _____ Garage: _____

IS THIS PROPERTY IN A FLOODPLAIN: Yes No *If yes, provide Flood Plain Certificate*

Owner Information:

Name: _____ Contact Person: _____
 Address: _____
 Phone #: _____ Mobile #: _____ Email: _____

General Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Mechanical Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Electrical Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Plumber/Irrigator	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
TPO Energy Provider	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____ **Date:** _____

OFFICE USE ONLY:

Approved by: _____	Date approved: _____
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Building Permit Fee: _____
 Plan Review Fee: _____
 Plumbing Permit Fee: _____
 Electric Permit Fee: _____
 Mechanical Permit Fee: _____
Permit fees are non-refundable

Total Permit Fees: _____
 Received By: _____
 Date: _____
 BV Project #: _____